

PEDIATRIC TRAUMA PREVENTION GRANT PROGRAMS

As part of our major focus, the Kiwanis Cal-Nev-Ha Foundation provides Pediatric Trauma Prevention (PTP) grants to assist Kiwanis clubs and divisions and Service Leadership Programs (SLP) clubs in financing new service projects which address pediatric trauma and injury prevention. *Grants will be given for service projects which seek to prevent and/or treat pediatric trauma – defined as sudden, unintentional physical injury.*

New projects are defined as projects conducted for the first time by the Kiwanis club, SLP club or Kiwanis division applying for the grant. When the service project is part of a larger event or community-wide project, the Foundation must know what portion of the event/project is the Kiwanis club project. To qualify for a grant, the Foundation requires club service hours be committed to the project. Further, for Kiwanis clubs and divisions, club/division funds must be spent on the project.

PTP grants may be awarded as follows:

- a single Kiwanis club (matching start-up funds, up to \$2,000 per project);
- a single SLP club (start-up funds, up to \$250 per project);
- two or more clubs working together on a single project (matching start-up funds, up to \$5,000 per project); or
- a single Kiwanis division in which all clubs in the division are working together on the project (matching start-up funds, up to \$5,000 per project).

The Foundation Board of Directors established these maximums to ensure an optimum number of grants are available each year.

To apply for a PTP grant, the following items are required:

1. A completed PTP grant application;
2. A project budget which shall include all sources of funding, including funds committed by the club, “in-kind” donations and any other sources of outside funding. The Foundation considers “in-kind” donations to be donations of materials, labor, and/or discounted merchandise as part of the total project budget. Grants or financial contributions from outside agencies are considered “other sources of outside funding” and not “in-kind” donations;
3. A copy of the club’s current year Community Service Budget (*SLP clubs are exempt from this requirement; division and multi-club grants require a copy of each participating clubs’ community service budget*).

Please note the following:

1. Incomplete applications will not be considered and will be returned to the contact person;
2. Completed grant applications should be submitted at least 30 days before the project start date. If application is submitted later, please include an explanation for consideration by the grant committee. Applications received more than 30 days after the project completion date will not be considered;
3. Application processing time is approximately four (4) weeks;
4. Grant funding is limited to one award per project;
5. If your project is a fundraiser, it is ineligible for grant funds;
6. If your grant is approved, you and your club/division agree to furnish the Kiwanis Cal-Nev-Ha Foundation with a follow-up grant report and funds expenditure report within 30 days of the end of the grant period. As part of your follow up report, we request photos, and if available, video clips and other data that would best convey how your grant was used and how providing this funding recognized the Kiwanis family. **Should your club/division fail to submit the year-end grant report and the financial expenditures report as required, your club/division will become ineligible to receive future grant funding from the Kiwanis Cal-Nev-Ha Foundation.**



KIWANIS CAL-NEV-HA FOUNDATION PEDIATRIC TRAUMA PREVENTION GRANT APPLICATION

Applications may be submitted at any time during the year.

Please allow at least 4 weeks processing time.

Step One -

Please indicate who is requesting this grant (please select only one):

- Kiwanis Club of _____
- Circle K Club of _____
- Key Club of _____
- KIWIN'S Club of _____
- Kiwanis Division # _____ Lt. Governor: _____
- Kiwanis Clubs (two or more clubs):

Who is the primary club for this project? _____ Division: _____

Club President of the primary club: _____ E-mail: _____

Please list the other clubs participating in this service project and secure the signature of each club president (include SLP clubs too):

Step Two -

For all grant applications, please complete the following:

Club President: _____ E-mail: _____

Signature of Club President*: _____ Date: _____

**If this is a Kiwanis Division grant, the application must be signed and submitted by the Lt. Governor*

Contact Name: _____ E-mail: _____

Contact's Address: _____

City/State/Zip: _____

Phone: (B) _____ (R) _____

If this application is being submitted by an SLP club, please complete the following:

Sponsoring Kiwanis Club: _____

Kiwanis Club President: _____ Daytime Phone: _____

Signature of Kiwanis Club President: _____ Date: _____

12. Describe the relationship between your service project and the Objects of Kiwanis.

13. Describe the benefit of your service project to your community.

14. Describe the long-range feasibility of this service project. Is this a “one-time” project or will it continue?

Step Four

Submit the completed application and the items listed below to:

Kiwanis Cal-Nev-Ha Foundation, P.O. Box 247, Rancho Cucamonga, CA 91729-0247

Applications and supporting materials may also be faxed (909-989-7779) or emailed (foundation@cnhkiwanis.org)

Be sure to include the following items with this application:

1. A project budget which shall include all sources of funding, including funds committed by the club, “in-kind” donations and any other sources of outside funding. The Foundation considers “in-kind” donations to be donations of materials, labor, and/or discounted merchandise as part of the total project budget. Grants or financial contributions from outside agencies are considered “other sources of outside funding” and not “in-kind” donations;
2. A copy of your club’s current year Community Service Budget (*SLP clubs are exempt from this requirement; division and multi-club grants require a copy of each participating clubs’ community service budget*);
3. Supporting documentation or materials.